

Kemmerer Diamondville Water & Wastewater  
Joint Powers Board Minutes  
220 Wyoming Highway 233  
Kemmerer, WY 83101  
January 9, 2024

**Board Members Present**

Ron Schramm, Chairman  
Cody Baker, Vice Chairman  
Wes Miller, Treasurer  
Mayor Bill Thek, Trustee  
Mayor Clint Bowen, Trustee  
Cortney Bartschi, Trustee

**Members Absent**

None

Pledge of Allegiance

**Call to Order**

The meeting was called to order at 7:04pm by Chairman, Ron Schramm and roll call was taken by Jessica Yarber.

**Election of Officers for 2024**

**MAYOR BILL THEK MADE THE MOTION TO ELECT RON SCHRAMM AS CHAIRMAN. WES MILLER SECONDED THE MOTION. MOTION CARRIED.**

**MAYOR CLINT BOWEN MADE THE MOTION TO ELECT CODY BAKER VICE CHAIRMAN. MAYOR BILL THEK SECONDED THE MOTION. MOTION CARRIED.**

**MAYOR BILL THEK MADE THE MOTION TO ELECT CORTNEY BARTSCHI SECRETARY. WES MILLER SECONDED THE MOTION. MOTION CARRIED.**

**CODY BAKER MADE THE MOTION TO ELECT WES MILLER AS TREASURER. MAYOR BILL THEK SECONDED THE MOTION. MOTION CARRIED.**

**Officers for 2024 are:**

**Ron Schramm, Chairman  
Cody Baker, Vice Chairman  
Cortney Bartschi, Secretary  
Wes Miller, Treasurer**

### Adoption of Agenda

The agenda for **January 9, 2024**, and the minutes from **December 12, 2023**, were reviewed.

**MAYOR BILL THEK MADE THE MOTION TO APPROVE THE AGENDA AS PRESENTED. CODY BAKER SECONDED THE MOTION. MOTION CARRIED.**

**WES MILLER MADE THE MOTION TO APPROVE THE MINUTES FROM DECEMBER 12, 2023, AS PRESENTED. CODY BAKER SECONDED THE MOTION. MOTION CARRIED.**

### Treasurer's Report

1. The Board accepted the Treasurer's Report for December 31, 2023.

**2. CODY BAKER MADE THE MOTION TO APPROVE THE DISBURSEMENT CHECK NUMBERS 12369 TO 12413, PLUS PAYROLL. MAYOR CLINT BOWEN SECONDED THE MOTION. MOTION CARRIED.**

### Public Communication and Correspondence

None

### OLD BUSINESS

None

### NEW BUSINESS

1. Mary Crosby came to the board to see what they would like to get out of the grants and explained what the board needs to look for when it comes to the projects.
2. **MAYOR BILL THEK MADE THE MOTION TO TABLE REVIEW SCOPE OF WORK FOR THE MINERS PARK COLLECTIONS SYSTEM IMPROVEMENT PROJECT AND APPROVAL TO HAVE THE CHAIRMAN SIGN THE AGREEMENT FOR PROFESSIONAL SERVICE UNTIL THEY CAN GET CLARIFICATION FROM THE STATE OF WYOMING THAT IT'S OK TO HAVE KELLER ASSOCIATES ENGINEER THE PROJECT SINCE THEY ARE BASED OUT OF STATE. CODY BAKER SECONDED THE MOTION. MOTION CARRIED.**
3. **MAYOR CLINT BOWEN MADE THE MOTION TO CHANGE THE MEETING TIME TO 6:00PM INSTEAD OF 7:00PM. CODY BAKER SECONDED THE MOTION. MOTION CARRIED.**
4. **MAYOR CLINT BOWEN MADE THE MOTION TO APPOINT THE 1ST BANK KEMMERER BRANCH AS BANK OF DEPOSITORY FOR 2024. CODY BAKER SECONDED THE MOTION. MOTION CARRIED.**
5. **CODY BAKER MADE THE MOTION TO APPOINT PAT HOLSCHER WITH SCHWARTZBON AS OUR ATTORNEY FOR 2024. CORTNEY BARTSCHI SECONDED THE MOTION. MOTION CARRIED**

**STAFF REPORT**

Staff Report was given by Superintendent Brent McClarnon.

**EXECUTIVE SESSION**

**CODY BAKER MADE THE MOTION TO RECESS INTO AN EXECUTIVE SESSION FOR PERSONNEL. MAYOR CLINT BOWEN SECONDED THE MOTION. MOTION CARRIED.**

**EXECUTIVE SESSION BEGAN AT 8:07 PM.**

**MAYOR BILL THEK MADE THE MOTION TO RECONVINE INTO REGULAR SESSION. WES MILLER SECONDED THE MOTION. MOTION CARRIED.**

**RECONVINED INTO REGULAR SESSION AT 8:45 PM.**

**BOARD COMMENTS**

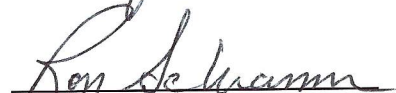
None

**ADJOURNEMENT**

**MAYOR BILL THEK MADE THE MOTION TO ADJOURN THE MEETING. MAYOR CLINT BOWEN SECONDED THE MOTION. MOTION CARRIED. MEETING ADJOURNED AT 8:46 PM.**

  
Signature

February 13, 2024  
Date

  
Signature

February 13, 2024  
Date