

Kemmerer Diamondville Water & Wastewater  
Joint Powers Board Minutes  
220 Wyoming Highway 233  
Kemmerer, WY 83101  
August 13, 2024

**Board Members Present**

Ron Schramm, Chairman  
Wes Miller, Treasurer  
Cortney Bartschi, Secretary  
Mayor Bill Thek, Trustee  
Mayor Clint Bowen, Trustee

**Members Absent**

Cody Baker, Vice Chairman

Pledge of Allegiance

**Call to Order**

The meeting was called to order at 6:00pm by Secretary, Cortney Bartschi and roll call was taken by Jessica Yarber.

**Adoption of Agenda**

The agenda for **August 13,2024**, and the minutes from **July 9,2024**, were reviewed.

**MAYOR BILL THEK MADE THE MOTION TO APPROVE THE AGENDA AS PRESENTED. WES MILLER SECONDED THE MOTION. MOTION CARRIED.**

**WES MILLER MADE THE MOTION TO APPROVE THE MINUTES FROM JULY 9,2024, AS PRESENTED. MAYOR BILL THEK SECONDED THE MOTION. MOTION CARRIED.**

**Treasurer's Report**

1.The Board accepted the Treasurer's Report for July 31,2024.

**2. MAYOR BILL THEK MADE THE MOTION TO APPROVE THE DISBURSEMENT CHECK NUMBERS 12756 TO 12803 PLUS PAYROLL. WES MILLER SECONDED THE MOTION. MOTION CARRIED.**

**Public Communication and Correspondence**

None

**OLD BUSINESS**

None

Ron Schramm joined meeting at 6:15pm.

**NEW BUSINESS**

**1. SUNRISE ENGINEERING WITH NATIONS & ARPA PROJECT UPDATE FOR ADVERTISING FOR BIDS. WES MILLER MADE THE MOTION TO MOVE FORWARD WITH THE BIDDING PROCCES. MAYOR CLINT BOWEN SECONDED THE MOTION. MOTION CARRIED.**

A short break was taken at 6:39pm.  
Meeting resumed at 6:42pm.

**2. MAYOR BILL THEK MADE THE MOTION TO APPROVE TO HAVE THE CHAIRMAN SIGN THE ADMINISTRATIVE AGREEMENT WITH XPRESS PAY. WES MILLER SECONDED THE MOTION. MOTION CARRIED.**

**3. MAYOR CLINT BOWEN MADE THE MOTION TO APPROVE TO HAVE THE CHAIRMAN SIGN THE CONTRACT FOR ACCOUNTING & CLERICAL SERVICES WITH THE CITY OF KEMMERER. RON SCHRAMM SECONDED THE MOTION. MOTION CARRIED.**

**STAFF REPORT**

Staff Report was given by Superintendent Brent McClarnon.

**BOARD COMMENTS**


**Ron Schramm:** wanted to know if the utility crew still had any pressure release valves that needed to be replaced.

**ADJOURNEMENT**

**WES MILLER MADE THE MOTION TO ADJOURN THE MEETING. RON SCHRAMM SECONDED THE MOTION. MOTION CARRIED. MEETING ADJOURNED AT 7:29 PM.**

  
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Signature

**September 10, 2024**  
Date

  
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Signature

**September 10, 2024**  
Date